

Tips About JPGs on CDs/ DVDs by Michele Beck, MTWS Watermedia Show Entry Chair

- Only Digital Format in JPEG (.jpg/.jpeg) files will be accepted.

Take a photo of your painting with a “point and shoot” camera if you do not have access to a professional photographer. Take your “camera card” (where the photos are stored) to your local photo store. They process it into a JPEG format. Just ask the clerk to burn the CD or DVD making sure the image is at 300 DPI (which stands for dots per inch). The dimensions of the photo need to be no smaller than 4” x 6” and no larger than 5” x 7.” Most standard digital cameras are set for 4x6 or 5x7 prints so you should be set to go. Some photo places you can burn the disc yourself by putting your “camera card” into their self-service machine. When photographing be sure to crop your painting image so the frames or mats are NOT showing.

It actually is better to take the photo before it is framed to avoid any glare on the Plexiglas. Sometimes I place a black mat around my painting to get a better feel of where my image is located when looking through the camera. Because I have Adobe Photoshop, I can open my jpg in this program and crop appropriately. But it is not necessary to do that if you have a nice clean image of just the painting. Make sure it is in focus also.

- Name each image saved onto the CD or DVD with your last name followed by the title of the piece with an L for landscape, meaning horizontal, or P for portrait for vertical positioning. Last but not least, match your piece with the Entry number #1, #2, or #3 as you have indicated on the Entry Form. *Example: LastName\_Title\_1L or P.* Print this same information with HxW on the front of the CD or DVD with a permanent marker. Print your name and phone number also on the CD/DVD in case I need to call you. Put all images on one CD/DVD.

- There is a helpful checklist on the Prospectus to guide you through the process also. You will have included your check for entries; the CD/DVD with images, optional check for MTWS Dues, completed entry form, and a self-addressed stamped envelope (if not using email). This is another good reason I have a copy of my entry so I know what I submitted. I highly recommend putting the CD/DVD in a round soft plastic case for CDs/DVDs and then in a padded envelope with the rest of your entry papers. This type of case is less likely to shatter when shipped, unlike the hard plastic cases.



- If you have any questions, please feel free to call MTWS Watermedia Show Entry Chair Michele Beck at 406-580-2072.